

**St. Louis Area Regional Response System (STARRS)
Healthcare Coalition
Healthcare Subcommittee
Regular Meeting**

Meeting Details

DATE: Wednesday, May 12, 2021	CONVENED: 0930 HRS	ADJOURNED: 1059 HRS
CHAIRS: J. Campbell C. Minks		

Attendance

MEMBERS:	L. Abrams	J. Barczewski	B. Barton	N. Blaes	C. Blank	R. Charney
	B. Chotrow	N. Corliss	L. French	G. Christmann	E. Hooks	T. Horton
	S. Icenhower	M. Leasure	B. Liedtke	D. Mullen	J. O'Brien	V. Poston
	S. Pratt	H. Sandkuhl	A. Spier			

PARTNERS:	D. Chambers	K. Foerst	K. Hargrave	S. Peterson	T. Shaw	A. Taylor
	B. Zoref					

GUESTS: B. Bagby

TOPIC Focus	DISCUSSION/RECOMMENDATION Analyze	ACTION ITEMS Develop
Call to Order	Meeting called to order at 0930 hours by J. Campbell via Teams.	No further action required.
Meeting Objectives	<p>J. Campbell shared May meeting objectives:</p> <ol style="list-style-type: none"> 1. Review Focus Team activities & recommendations for HPP Regional Plan Annex development project. 2. Update Healthcare Subcommittee Goal Development Plan via leader progress reports; identify any barriers to success 3. Discuss healthcare sector-specific training and exercise needs, gaps and solutions 4. Update subcommittee members on coalition/regional activities, initiatives, and opportunities 	<p>Objective Complete</p> <p>Objective Complete</p> <p>Objective Complete</p> <p>Objective Complete</p>
Meeting Minutes	<p>Refer to Attachments A, A1 of meeting materials packet.</p> <p>C. Minks submitted draft meeting minutes from Wednesday, March 10, 2021 for review and approval.</p> <p>Discussion No discussion.</p> <p>Recommendation Approve as submitted.</p> <p>Decision Michelle Leasure motioned to approve; S. Icenhower seconded. Minutes approved as submitted.</p>	No further action required.
Announcements		
Introductions	<p>J. Campbell invited new members and partners to provide brief introduction.</p> <p>New Members during May include:</p>	

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Introductions cont.	<p>Kathleen Hargrave Director of Operations Regional Medical Examiner’s Office</p> <p>Gary Christmann Safety Manager St. Luke’s Hospital</p> <p>Nick Blaes Planning Program Manager Barnes-Jewish Hospital</p>	<p>Subcommittee welcomed new members.</p> <p>No further action required.</p>
Membership Form Update	<p>Refer to Attachment B of meeting materials packet.</p> <p>J. Campbell reported Healthcare Subcommittee membership form received forty-seven (47) total entries.</p> <ul style="list-style-type: none"> - Thirty-seven (37) healthcare organizations - Ten (10) partner organizations <p>Compiled member form entries used to develop Healthcare Subcommittee directory.</p> <ul style="list-style-type: none"> - Used for regular business, including email correspondences, meeting scheduling, and material distribution <p><u>Next Steps</u></p> <p>Form remains active and live. New and current members encouraged to update contact details, if/as needed.</p> <p>Membership form available via this link: Healthcare Subcommittee Membership Form – 2021</p>	<p>No further action required.</p>
Old Business		
HPP Annex Development Plan	<p>D. Chambers provided the following updates:</p> <p><u>Current Status</u></p> <p>Five (5) regional Healthcare Coalition Response Plan annexes due through CY2024.</p> <p>St. Louis Coalition focused on two (2) annexes during CY2021:</p> <ul style="list-style-type: none"> - Emerging Infectious Disease (EID) - Burn <p>DRAFT St. Louis Healthcare Coalition Plan EID Annex has been completed.</p> <p><u>Next Steps</u></p> <ol style="list-style-type: none"> 1. Identify EID Annex Focus Team members 2. Conduct EID Annex Review Meeting <p>The following Healthcare Subcommittee members volunteered to participate on EID Annex Focus Team:</p>	

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HPP Annex Development Plan cont.	<ul style="list-style-type: none"> - Nathan Corliss - Cody Minks - Helen Sandkuhl - Rachel Charney - Kyle Foerst - Jason Campbell - Michelle Leasure <p>J. Campbell also recommended including Chris Blank.</p>	<p>D. Chambers to ask C. Blank for participation.</p> <p>D. Chambers to schedule EID Annex Focus Team meeting and provide update during next meeting.</p>
Goal Development Plan Reports		
Goal 1: Membership & Recruitment	<p>Refer to Attachment C of meeting materials packet.</p> <p>J. Campbell provided the following updates:</p> <p><u>Workgroup Highlights</u></p> <ul style="list-style-type: none"> - Completed CY2021 membership directory <ul style="list-style-type: none"> o Updated telephone, email and affiliation details <p><u>Upcoming Activities</u></p> <p>Workgroup coordinating to:</p> <ul style="list-style-type: none"> - Complete membership data review - Develop DRAFT Healthcare Subcommittee “one-pager” <p>No challenges or barriers identified.</p> <p>Next workgroup meeting TBD.</p>	<p>A. Blevins to coordinate next workgroup meeting and provide update during next meeting.</p>
Goal 2: Support Technology	<p>J. O’Brien provided the following updates:</p> <p><u>Workgroup Highlights</u></p> <ul style="list-style-type: none"> - Verified goal scope, deliveries and workgroup membership <p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - Coordinating with workgroup to define membership technology needs <p>No challenges or barriers identified.</p> <p>Next workgroup meeting Tuesday, May 25 at 0900 hours.</p>	<p>J. O’Brien to coordinate next workgroup meeting and provide update during next meeting.</p>
Goal 3: Subcommittee Report	<p>J. Campbell provided the following updates:</p> <p><u>Workgroup Highlights</u></p> <ul style="list-style-type: none"> - Developed Healthcare Subcommittee Biannual Report outline 	

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Goal 3: Subcommittee Report cont.	<ul style="list-style-type: none"> - Includes following elements: <ul style="list-style-type: none"> o Subcommittee purpose, functions and how to participate o Membership updating & Standardization process o Goal Development plan progress, outcomes and outstanding actions <p><u>Upcoming Activities</u></p> <p>Workgroup coordinating to:</p> <ul style="list-style-type: none"> - Develop DRAFT Report - Coordinate workgroup members for review/approval - Distribute to membership by June 30 <p>No challenges or barriers identified.</p> <p>Next workgroup meeting is scheduled for May 26.</p>	<p>J. Campbell to coordinate next workgroup meeting and provide update during next meeting.</p>
Goal 4: Subcommittee Administration	<p>C. Minks provided the following updates:</p> <p><u>Workgroup Highlights</u></p> <ul style="list-style-type: none"> - Coordinating with workgroup to schedule next meeting - Using app to identify most convenient meeting day/time prior to scheduling <p><u>Upcoming Activities</u></p> <p>Workgroup coordinating to:</p> <ul style="list-style-type: none"> - Conduct workgroup meeting to prioritize administrative material review process and sequencing - Complete review of all identified documents. <p>Challenge: Finding an appropriate time to meet.</p> <p>Next workgroup meeting TBD.</p>	<p>C. Minks will schedule meeting with Goal 4 subcommittee and provide update during next meeting.</p>
Goal Plan Summary	<p>J. Campbell opened meeting for subcommittee goal plan development discussion.</p> <p><u>Discussion</u></p> <p>No discussion.</p> <p><u>Recommendation</u></p> <p>Update goal plan objectives with recent progress reports.</p> <p><u>Decision</u></p> <p>Goal plan to be updated.</p>	

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Goal Plan Summary cont.	<u>Next Steps</u> <ul style="list-style-type: none"> - Goal workgroup leaders schedule May and June meetings - Goal workgroup leaders submit electronic progress report form for July meeting update 	All goal leaders to complete actions as approved.
Workgroup Reports		
Pediatric Surge Planning	Refer to Attachment F of meeting materials packet. J. Campbell provided the following updates: <u>Workgroup Highlights</u> Children & Youth in Disasters (CYID) committee facilitating virtual “Lunch & Learn” sessions on the following dates: <ul style="list-style-type: none"> - September 1, 8, 15, 29 - October 6, 13, 20 Registration details pending. No challenges or barriers identified. Next workgroup meeting Tuesday, June 1, 2021.	M. Tanton to coordinate next workgroup meeting and provide update during next meeting.
Coalition Partner Updates		
Public Health	T. Shaw provided the following updates: <u>Sector Highlights</u> <ul style="list-style-type: none"> - Mass COVID-19 vaccine clinics demobilizing - Planning for vaccine clinics specific to 12-15 y/o underway - Continuing mass COVID-19 vaccination efforts per jurisdiction & aligned to tier groups <u>Upcoming Activities</u> <ul style="list-style-type: none"> - Community Pop-up clinics providing guidance & support for rapid vaccine deployment into key community sites/partners <u>Challenges</u> No challenges reported.	T. Shaw provide update during next meeting.
Emergency Medical Services (EMS)	H. Sandkuhl provided the following updates: <u>Sector Highlights</u> <ul style="list-style-type: none"> - National EMS week is May 16 – 22, 2021 <ul style="list-style-type: none"> o Appreciation & celebratory activities throughout STL region - EMS vaccination clinics demobilization – target closure is June 30 	

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Emergency Medical Services (EMS) cont.	<p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - EMS BBQ in Tower Grove Park Monday, May 17 from 1100 – 1900 hours - Softball tournament in Bridgeton Athletic Center Wednesday, May 19 from 1100 – 1900 hours <p><u>Challenges</u></p> <p>No challenges reported.</p> <p>Next meeting TBD.</p>	<p>J. Nowak/H. Sandkuhl to provide update during next meeting.</p>
Emergency Management	No report.	Designated EM partners to provide update during next meeting.
EMResource	<p>B. Zoref provided the following updates:</p> <p><u>Sector Highlights</u></p> <ul style="list-style-type: none"> - Juvare & EMResource account logins recently updated to single email address login credentials - Individual contact information for key personnel may have been deleted during Juvare update <p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - None <p><u>Challenges</u></p> <p>No challenges reported.</p> <p>Next meeting TBD.</p>	<p>All users to login to Juvare with new credentials and verify/update organizational contact information, as needed.</p> <p>A. Blevins/B. Zoref to provide update during next meeting.</p>
Interoperable Communication	<p>T. Horton providing the following updates:</p> <p><u>Sector Highlights</u></p> <ul style="list-style-type: none"> - “Hot Key” situation on HEAR radio at St. Luke’s Hospital affecting radio functionality; issue resolved. <p><u>Challenges</u></p> <p>No challenges reported.</p> <p>Next meeting TBD.</p>	<p>T. Horton to provide update during next meeting.</p>
New Business		
Healthcare Sector-Specific T&E Program	<p>C. Minks shared training and exercise program capabilities/trends specifically within healthcare:</p> <p><u>Current Status/Challenges</u></p> <p>Multi-organizational trainings and exercises traditionally coordinated via St. Louis regional T&E program.</p>	

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Healthcare Sector-Specific T&E Program cont.	<p>Healthcare sector-specific needs may be unaddressed or insufficiently scoped within regional T&E opportunities.</p> <p><u>Discussion</u> C. Minks facilitated discussion focused on the following:</p> <ol style="list-style-type: none"> 1. What is regional interest level in a healthcare-specific T&E program that includes hospitals, healthcare providers, and healthcare system participants? 2. What aspects of healthcare T&E may provide greatest value? <ul style="list-style-type: none"> - Stronger intradisciplinary collaboration - Increased sector readiness & response performance - Regulatory & accreditation agency compliance 3. What opportunities exist with healthcare-specific T&E program? 4. What downsides exist with healthcare-specific T&E program? <p><u>Recommendation</u></p> <p>J. O'Brien reviewed ongoing efforts to develop a meaningful "repository" of healthcare-focused training/exercise materials.</p> <p>Team reviewed common challenges associated with healthcare T/E, including:</p> <ul style="list-style-type: none"> - SME resource bandwidth to develop & facilitate training - Accessibility to hourly staff - Organizational & regional precedent to administrate T/E program - Low willingness and confidence to perform disaster duties without training & experiential learning <p>L. French provided Illinois HOPE Coalition Decontamination Training Program overview and offered to collaborate with Missouri healthcare partners to sponsor/facilitate standardized training.</p> <p>J. Campbell suggested broadening scope to include developing local healthcare capabilities to design, conduct, and evaluate challenging & complex exercises, and proposed establishing a healthcare subcommittee workgroup focused on T/E skill development/transfer.</p> <p>Additionally, team identified need to prepare materials for senior leadership awareness and support, for long-term success.</p> <p><u>Decision</u></p> <p>The following Healthcare Subcommittee members volunteered to participate on Healthcare T/E Workgroup:</p> <ul style="list-style-type: none"> - Nathan Corliss - Vanessa Poston - Samantha Peterson - Cody Minks - Lee French - Jason Campbell - Justin Hendee 	<p>L. French to share supporting documentation for HOPE Decontamination Training.</p> <p>C. Minks to coordinate T&E workgroup initial meeting and provide update during next meeting.</p>

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Regional Initiatives		
Complex Coordinated Terrorist Attack (CCTA)	<p>D. Chambers provided the following updates:</p> <p><u>Program Highlights</u></p> <ul style="list-style-type: none"> - Virtual Functional Exercise (FE) conducted April 20, 2021 <ul style="list-style-type: none"> o FE focused on multiple intentional concurrent MCIs in St. Louis resulting in hundreds of casualties dispersed to hospitals throughout the region. - Recognized areas for improvement and identified targeted corrective actions - Target objectives were victim/family reunification, mass fatality management, and info/intel processing <p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - Formal CCTA program activities complete. 	<p>No further action required.</p> <p>J. Campbell & D. Chambers to coordinate to determine if CCTA may be removed from meeting agenda.</p>
Healthcare Coalition & SMOC	<p>S. Icenhower and B. Zoref provided the following updates:</p> <p><u>Coalition Highlights</u></p> <ul style="list-style-type: none"> - Last meeting occurred April 16, 2021 - Reviewed CY2020 & CY2021 grant deliverables - Discussed current status of regional Chempack Response Plan and next steps for revision; Draft plan under review by coalition members - Reviewed SMOC mission and updated team on SOG revision progress <p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - Continue coordination with appropriate partners. - Next meeting scheduled Friday, May 21 at 0900 hours. 	<p>S. Icenhower/B. Zoref to provide coalition update during next meeting.</p>
Training and Exercise		
T&E Subcommittee Report	<p>S. Peterson provided the following updates:</p> <p><u>Highlights</u></p> <ul style="list-style-type: none"> - Creating a survey to ask the region about the training needs of the region as well as virtual vs. “in-person” training opportunities - State of MO is working with contractors to offer more training opportunities in the state 	

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T&E Subcommittee Report cont.	<p><u>Upcoming Training Opportunities</u></p> <ul style="list-style-type: none"> - NIMS ICS All-Hazards Division/Group Supervisor (DIVS) course June 16 – 18, 2021 <p><u>Upcoming Activities</u></p> <ul style="list-style-type: none"> - Next T&E Subcommittee meeting scheduled June 8, 2021. 	<p>Interested members may register via this link.</p> <p>S. Peterson to provide coalition update during next meeting.</p>
Organizational T&E Opportunities	No organizational T&E opportunities shared.	No further action required.
Grant Funding Programs		
UASI, HPP, and PHEP	<p>D. Chambers provided the following updates:</p> <p><u>Grant Highlights</u></p> <ul style="list-style-type: none"> - UASI 2021 FY Grant has been submitted <ul style="list-style-type: none"> o Minor changes from FY2020 o FY2021 amount is largest UASI award region received since FY2011 - PHEP grant released; currently being coordinated via DHSS - HPP July 1 funding not released yet. - Anticipate changes to regional Coalition Surge Test (CST) exercise for CY2021 	<p>D. Chambers to provide update during next meeting.</p>
Regulatory/Accreditation		
Survey Activity	<p>V. Poston provided highlights from recent TJC EM survey at BJC Missouri Baptist Medical Center.</p> <ul style="list-style-type: none"> - Document review very similar to previous surveys - Surveyor requested the following specifically: <ul style="list-style-type: none"> o Communication Annex o Previous two (2) years' AARs - Significant review of cache inventory products & management <ul style="list-style-type: none"> o Surveyor had particular interest in Med Sleds - Hospital COVID-19 activity reviewed during opening conference and leadership sessions; minimal discussion during EM session 	<p>No further action required.</p> <p>Subcommittee members to share relevant EM survey experience during upcoming meetings.</p>
Open Discussion		
No Discussion	No Items	N/A
Resources and Literature		
ASPR TRACIE – The Express	<p>Refer to Attachments D, D1, D2 of meeting materials packet.</p> <p>J. Campbell shared three (3) issues of ASPR TRACIE – The Express. Featured topics included</p> <ul style="list-style-type: none"> - Healthcare cybersecurity - Burn surge resources 	

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ASPR TRACIE – The Express cont.	<ul style="list-style-type: none"> - Virtual healthcare and telemedicine during crisis - Healthcare personnel mental health and well-being support 	No further action required.
ASPR TRACIE – The Exchange	<p>Refer to Attachment E of meeting materials packet.</p> <p>J. Campbell shared most recent issue of ASPR TRACIE – The Exchange. Featured topics included</p> <ul style="list-style-type: none"> - Engineering and environmental support during COVID-19 - Healthcare therapist roles during emergency/disaster 	No further action required.
Meeting Conclusion		
Action Item Review	<p>J. Campbell reviewed action items from May meeting:</p> <p><u>Goal Development Plan</u></p> <ul style="list-style-type: none"> - Goal workgroup leaders facilitate May and June meetings, then share progress/outcomes via electronic Healthcare Subcommittee Report Submission Form <p><u>HPP Response Plan Annex</u></p> <ul style="list-style-type: none"> - D. Chambers to schedule EID Annex Focus Team meeting and provide update during next meeting. <p><u>Healthcare Sector Specific T&E Program</u></p> <ul style="list-style-type: none"> - C. Minks to coordinate T&E workgroup initial meeting and provide update during next meeting. <p><u>Juvarre/EMResource Upgrade</u></p> <ul style="list-style-type: none"> - All users to login to Juvare with new credentials and verify/update organizational contact information, as needed. 	
Next Meeting	<p>Wednesday, July 14, 2021 0930 – 1100 hours Microsoft Teams</p>	No further action required.
Adjournment	J. Campbell adjourned the meeting at 1059 hours	No further action required

Respectfully submitted,

Jason Campbell
Chair
STARRS Healthcare Subcommittee